



MASJID-E-KHAZRA

FUNERAL SERVICES



[www.masjidkhazra.org](http://www.masjidkhazra.org)



MASJID-E-KHAZRA

## M-E-K Funeral Policy

- Only a Masjid-E-Khazra Imam will lead the Salat ul Janazah.
- Any next of kin wishing to lead the salat ul janazah must be granted permission by MEK management at the time of booking the funeral service.
- All individuals leading the prayer must follow the aqeedah of the Ahlus sunnah wal jammah.
- Collective Dua/supplication will be made for the deceased immediately after the prayer.
- Quranic recitation and supplication will be made at the graveside.
- No Janaza time/burial announcements should be made until confirmed by the Mosque.
- You must follow the lead & instructions of the MEK funeral director.
- The responsible individual representing the family will be given the final invoice.
- No more than 3 family members will be allowed in the mortuary during the Ghusl (wash).
- Ghusl will be supervised & led by a MEK staff.
- Families may bring their own equipment (Kaffan, towel etc).
- Kaffan, Towels & Soap etc will be provided for the family if required.
- In the case of using Mosque space for sitting, Mosque office MUST be informed in advance & booking request form needs to be completed.
- Mosque doors, for the mourners, will be opened 10am and closed after Isha prayer.
- Public attending the funeral will be expected to park their cars properly and not blocking the hearse or any other cars.



**ALL DECISIONS ARE SUBJECT TO APPROVAL BY MEK MANAGEMENT COMMITTEE**

**Masjid-e-Khazra**

138-140 Butterbiggin Road, Glasgow, G42 7AF

☎ 0141 422 1154

✉ Info@masjidkhazra.org

**www.masjidkhazra.org**

Masjid-e-Khazra is a registered charity in Scotland: SC010303





## FUNERAL REQUEST PROCESS

BASHIR 07980 900 882

AMIR 07508 766 843

AZEEM 07816 457 730

### PROCESS FOLLOWING DEATH 1

MCCD (Medical Certificate of Cause of Death) from the Doctor treating the patient will be required for M-E-K to uplift the body from the Hospital Mortuary or home.

The Hospital will **NOT** transfer the body to the mortuary until the family clears the ward, once transferred the deceased is then checked into the hospital mortuary.

Only then M-E-K can uplift the body from the mortuary once we have hospital clearance (The full process can take several hours).

### NEXT STEPS 2

Register the death via registrar office (45 John Street, Glasgow, G1 1JQ) or any Scottish registration office.

Registration is done remotely via telephone during the Covid-19 pandemic.

Obtain the Death Certificate Registration

Obtain Form 14 (This allows burial in graveyard and is required at time of booking)



### GRAVEYARD 4

**Castlemilk Cemetery**  
(Off Carmunnock Road, 3 Rev'd MacAulay, G45 9QE)

Grave plots can **ONLY** be ordered with a Form 14. The form must be handed into M-E-K by 11:00AM for the Castlemilk cemetery for same day burials.

*Please note NO burials can take place on Christmas day and New Year's Day.*

(No burial plots are available at Cathcart Cemetery, only burials with prior reservation can take place there)

### DOCUMENTS REQUIRED FOR BURIAL 3

MCCD (Cause of Death Certificate, this allows uplift of body from Hospital)

Death Registration

Form 14  
(Required for arranging burial plot)

### Additional Paperwork required for International Transfer

MCCD | Death Certificate/Registration | Form 14 | Free of Infection Letter | Passport | Full Name, Address and Tel No of the Nominee receiving the body at relevant destinations

**PLEASE DO NOT MAKE ANY ANNOUNCEMENT REGARDING FUNERAL & BURIAL UNTIL IT HAS BEEN CONFIRMED BY THE MOSQUE FUNERAL DIRECTORS.**

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The MEK Management Committee aim to have an open-door policy for the local community so that they can use the facilities during their time of need. All queries will be dealt with sensitively and respectfully. Worshippers are requested to respect and take care of the premises situated in the 'House of Allah' and to leave the premises clean and damage free.

Funeral prayer services (Janāzah) are held at the mosque and can be arranged via the main office. We conduct the preparation of bodies for funerals/burials and the coffin and have all the facilities to wash the deceased or maintain their cadaver in cold storage. The mosque ensures that the service aspect of a funeral is carried out as best as possible before the departed is taken to the graveyard.

### Services also provided by mosque:

- Free Funeral Service - Includes Transportation - Storage - Ghusl/Kaffan (No charge on service provided by Mosque, however coffin and council fees apply)
- Sitting Halls (Separate for men & women).
- Round the clock 24 Hour-Reliable service.
- Washing & Storage Facilities.
- Khatams & Kuls facilities



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### Principal Contact Numbers:

**Bashir: 07980 900 882**

**Azeem: 07816 457 730**

**Amir: 07508 766 843**